



## ANNUAL GENERAL METING 2025

### AGENDA

**Tuesday 4 March 2025, 6.30pm At City West Lotteries House 2 Delhi Street West Perth**

Zoom: <https://us06web.zoom.us/j/85926405723?pwd=9HW2S8aQV3UHIBxrqVzAzbFIJGGm1P.1>

Meeting ID: 859 2640 5723 Passcode: 949594

*If you intend to join via Zoom, please send a courtesy e-mail to [ubc@bushlandperth.org.au](mailto:ubc@bushlandperth.org.au) so that we can include you in the attendance list.*

**1. Welcome, Acknowledgement of Country, present and apologies.**

*Housekeeping including explaining voting.*

**2. Minutes of AGM held 5 March 2024: For acceptance. Attached**

*Note only financial member groups have voting rights. Each member group has one vote.*

**3. Chairperson's Report for 2024: Christine Richardson**

Copies of the Report will be available from the website in advance of the meeting. **For acceptance.**

**4. Treasurer's Report for 2024: Philip Thomas.**

Copies of the financial statements of the Association for the preceding financial year plus the Financial Statement Review by Back Office Works are **attached. For acceptance.**

**5. Proposed Changes to Rules**

These were made available 21 days before the AGM via email with links to files on the UBC website.

Themes:

- Ensure compliance with current Designated Gift Recipient status without additional rules or complexity (change from REO to ATO administration)
- Allow for greater flexibility and reduce the administrative burden embedded in the constitution while focusing on our membership and community engagement.

Summary Changes:

1. Remove all references to **Gift Fund** and replace with the need for segregated donation accounting. There is no regulatory need for a separate formal gift fund. The need is an accounting requirement for segregated donation funds. Suggestion is to remove the requirement from the Rules.
2. Remove all references to the need for Financial **Audit**. UBC is classified as a small charity by ACNC (annual revenue <\$500,000) and the need for Audit is not a regulatory requirement. Given the size of UBC this should be removed. An audit may still be requested by the management committee at any time.
3. Remove requirement for new **member groups** to be approved by a meeting of Member Groups at a General Meeting. Delays in approving new memberships would be eliminated and the risk of inappropriate admission is considered very small. New members should be expected to present at the next available opportunity to introduce themselves to the UBC membership.
4. Remove the **minimum meeting** number requirement. Meetings would be held as and when needed and may include more flexible formats.
5. Other Small **administrative** changes  
**Attached**

**6. Election of Committee and office bearers:** Returning Officer: **Trevor Drummond.**

The Secretary received the following nominations by the closing date of 11 February 2025.

*Office holders*

- Chairperson: Christine Richardson nominated by Friends of Inglewood Triangle.
- Deputy Chairperson: Heidi Hardisty nominated by Friends of Lake Claremont Inc
- Treasurer: Philip Thomas nominated by Friends of Inglewood Triangle
- Secretary: no nomination received.

*Committee:*

- Sue Conlan nominated by Friends of Mosman Park Bushland
- Elizabeth Eaton nominated by Friends of Mosman Park Bushland
- Oscar Jones nominated by Friends of Mosman Park Bushland
- James Mumme nominated by Peel Preservation Group
- Marg Owen nominated by Friends of Underwood Avenue Bushland Inc.

The Returning Officer will declare these nominations elected to their respective positions.

The Returning Officer will also call for nominations for the position of **secretary**. Please consider nominating for this important role.

**7. Other business**

**8. Guest speaker:** The AGM will be followed by a presentation from Daniel Jan Martin from the University of WA speaking on the topic **Creating the Yule Brook Regional Park.**

Daniel is an environmental planner and designer working in south west Australia on Noongar Country. He is a Lecturer in Landscape Architecture at The University of Western Australia. He also co-leads the collaborative practice Super Natural.

He will present a vision for the Yule Brook Regional Park – from Lesmurdie Falls, along the Yule Brook beside the Greater Brixton Street Wetlands and into the Canning River.

Achieving success will require sustained advocacy. This area of the Swan Coastal Plain is currently subject to several development proposals that all have the potential for environmental harm to the GBSW through changes to hydrology that impact further than the development lines on the map.

**9. Close AGM.**



## Urban Bushland Council WA (Inc)

Annual General Meeting 6pm Tuesday 5 March 2024 at City West Lotteries House

### 2024 AGM MINUTES

**3.01 Present:** The AGM was well attended with 62 people in the room and 8 on zoom. 26 Member Groups were represented (see Page 5)

**Apologies:** Ashe Murray, Ali Masters, Carolyn Bloye, Chris Allbeury, Giz Watson, Christine Curry, Trish Hewson, Regina Drummond, Rob Greenwood and partner.

**3.02** Welcome and Acknowledgement of Country and respect to Elders was given by Chair, Christine Richardson.

**3.03 Minutes of AGM held 7th March 2023.** Moved for acceptance by Chair, Christine Richardson, seconded Sue Campbell, Friends of Inglewood Triangle. All agreed.

**3.04 Chair's Report for 2023 was given by Christine Richardson.** Copies of the Report are available on the UBC website (<https://www.bushlandperth.org.au/resources/annual-reports/>). The Chair's Report was moved by Trevor Drummond, Friends of Brixton Street Wetlands for acceptance, seconded Christine Richardson. All agreed.

**3.05 Financial Report 2023 was given by Chair, Christine Richardson,** with the Report on the screen. Copies of the financial statements of the Association for the preceding financial year presented under Part 5 of the Act, and the auditor's reports attached. (Milan Chetkovich Auditor). The UBC has been seeking a Treasurer and had been advised by the Auditor that it is important to find a Treasurer, *'for the regular management and reporting to the Committee'*. *The UBC is fortunate to have an excellent bookkeeper to assist, and former Treasurer, Christine Allbeury, did provide significant support on a voluntary basis'*.

The Independent Auditor was satisfied with the UBC Report.

Christine Richardson moved that the Financial Report be accepted, seconded Penny Lee, Baigup Wetlands Interest Group. All agreed.

Christine Richardson recommended that Mona Randall, Back Office Works Pty Ltd be appointed as either Reviewer or Auditor for the year 2024. Seconded Tracy Evans, Friends of Coolbinia Bushland. All Agreed

Christine Richardson recommended that the bank account signatories 2024 be the 4 office holder positions plus **Christine Allbeury** (as per Rule 65(4)(b)). All signatories need to be able to access net banking. All Agreed.

### **3.06 New Groups recommended by the UBC committee for UBC membership**

There were four groups recommended by the UBC committee for UBC membership:

1. West Australian Tree Canopy Advocates Inc.(WATCA) have two core objectives:
  - To assist and provide support to our 23 (so far) community groups across metropolitan Perth and regional urban centres.
  - To advocate for the protection of our urban canopy across WA, including :
    - a 30% canopy target by 2040 with appropriate funding and strategy to achieve this
    - State regulation of removal of significant trees on private and public land'

Nick Cook, Chair, told the meeting that there are currently 26 groups within the WATCA, including some from rural WA. They represent 20,000 people.

Christine Richardson moved that the West Australian Tree Canopy Advocates Inc be accepted as a UBC member group, seconded Margaret Owen, Friends of Underwood Avenue Bushland Inc. All agreed.

2. Karak Cooby Bushcarers Association(KCB) (Friends of Malvolio Road Bushland)

Kim Draveniks spoke for her group. The group was formed after the UBC produced the UBC Bush Carers Took Kit.

'KBC formed in July 2023 at the request of the Rehabilitating Roe 8 Project to care for the Coolbellup bushland that has been rehabilitating since the destruction in 2016/2017 to the now abandoned Roe 8 highway project. The bushland has been well loved by the local community for a considerable time and is a special feeding site for the Karak - the Red-tailed Black Cockatoos and so named Karak after these magnificent birds.'

KCB's VISION is 'To celebrate, cherish and nurture our beautiful bushland, that is full of biological diversity and is a much-loved community space, so that it can be enjoyed for generations to come.'

Christine Richardson moved that Karak Cooby Bushcarers be accepted as a UBC member group, seconded James Mumme, Friends of Pt Peron. All agreed.

### 3. Friends of Galup/Lake Monger.

'Galup /Lake Monger is an urban wetland and recreation reserve managed by the Town of Cambridge. The Friends of Galup/Lake Monger was formed in early 2022 and is a community-based organisation run by volunteers.

Our goal is to promote environmental sustainability of Galup/Lake Monger.

Our agreed priorities are:

- Conservation of our endemic flora and fauna
- Culture and history
- Community engagement
- Improving the wetland environment
- Strengthening the Friends of Galup/Lake Monger
- Liaison with the Town of Cambridge

Our activities, usually in the form of our monthly "busy bees", have included rubbish clean-ups, weeding and planting. These are carried out with the knowledge and support of the Town's administration'.

Christine Richardson moved that the Friends of Galup/Lake Monger be accepted as a UBC member group, seconded Nick Cook, WATCA. All agreed

### 4. Bushmead Conservation Cobbers (BCC).

'Our objective is to protect the bushland (which boasts two Threatened Ecological Communities (TECs), including its important biodiversity, for everyone to enjoy now as well as in the future. Our tag line is "Caring for our bushland, together" as we're trying to foster a feeling of responsibility and harnessing our people power.

Caring for the bushland involves activities such as weeding of priority invasive species, public engagement events, public education, regular litter cleanups, advocacy when needed, and some planting'.

Christine Richardson moved that Bushmead Conservation Cobbers be accepted as a UBC member group, seconded Brett Loney, Wildflower Society WA Inc. All agreed.

## 3.07 Honorary Life Membership:

Honorary Life Memberships were awarded to Margaret Owen OAM and to Renata Zelinova 'in recognition of significant and prolonged contribution to the UBC and its objects'. Each received a small, framed certificate and accolades.

## 3.08 Election of Committee and office bearers: Returning Officer: Trevor Drummond.

The committee members who had not elected to continue on the committee - Mary Gray and Colma Keating - were thanked for their work over years. Both will continue helping the UBC.

The returning officer Trevor Drummond was introduced.

The Secretary had received the following nominations by the closing date. Each of the office holders was elected individually and the committee members were elected as a block.

### Office holders

- **Chairperson: Christine Richardson** nominated by Friends of Inglewood Triangle.  
The Returning Officer declared Christine Richardson elected as Chairperson.
- **Deputy Chairperson: Sue Conlan** nominated by the Friends of Mosman Park Bushland.  
The Returning officer declared Sue Conlan elected as Deputy Chairperson.
- 5. **Treasurer:** No one had nominated for this position, however after discussion, Sue Waddell put her hand up to be a possible Treasurer and Christine Richardson and Sue Waddell will meet to discuss the role.
- **Secretary: Margaret Owen OAM** nominated by Friends of Underwood Avenue Bushland Inc.  
The Returning Officer declared Margaret Owen elected as Secretary.

### Committee members:

- Elizabeth Eaton nominated by the Friends of Mosman Park Bushland
- Mitch Polain nominated by the Friends of Trigg Bushland Inc
- Heidi Hardisty, nominated by the Friends of Lake Claremont Inc
- Lydia Fenu, nominated by the Wildflower Society of WA Armadale Branch
- James Mumme nominated by the Friends of Point Peron.

The committee members were declared elected.

The returning officer, Trevor Drummond, was thanked.

*Secretary's Note: Bank signatories following election of office holders are therefore Christine Richardson, Sue Conlan, Margaret Owen.*

### 3.09 Other business

Sad news was conveyed of the death of Gwynth Schlipalius of the Friends of Jirdarup Bushland who died on 28 February 2024. The funeral date and time is to be announced.

### 3.10 The AGM was concluded and guest speaker was introduced.

### 3.11 Introduction of Dr Richard Yin, UBC's Guest speaker for the 2024 AGM.

#### 'Save our EPA – Protect WA Nature'

Dr Yin is President of the Conservation Council of WA. He presented on the emerging and urgent campaign to safeguard WA's EPA and environment. This campaign is being led by CCWA with the collaboration of all the environmental NGOs in Western Australia. *Save our EPA – Protect WA Nature.*

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### MEMBER GROUPS IN ATTENDANCE

Canning River Residents Environment Protection Assn	Friends of North Ocean Reef – Illuka Foreshore
Cockburn Community Wildlife Corridor	Friends of Paganoni Swamp
Baigup Wetlands Interest Group	Friends of Star Swamp
Friends of Brixton Street Wetlands	Friends of Trigg Beach
Friends of Coolbinia Bushland	Friends of Trigg Bushland
Friends of Duncraig Library Bushland	Friends of Underwood Avenue Bushland Inc
Friends of Erindale Road Bushland	Melon Hill Bushland Group
Friends of Inglewood Triangle	Peel Preservation Group
Friends of Jirdarup Bushland	South East Centre for Urban Landcare (SERCUL)
Friends of Lake Claremont	Wildflower Society WA - Armadale Branch
Friends of Manning Park Ridge	Wildflower Society WA - Murdoch Branch
Friends of Moore River Estuary	Wildflower Society WA
Friends of Mosman Park Bushland	Woodvale Waters Friends of Beenyup Channel

# Income and Expense Statement

Urban Bushland Council WA Inc

For the year ended 31 December 2024

	2024	2023
<b>Income</b>		
Memberships	9,467	9,105
Donations	12,479	3,100
Interest Income	1,413	448
Other Operations Revenue	200	82
Projects Income	51,536	44,418
<b>Total Income</b>	<b>75,095</b>	<b>57,153</b>
<b>Expenses</b>		
Space Related Costs	5,482	5,721
Accounting and Audit	4,023	2,505
Systems and Computers	3,299	1,543
Insurance	1,632	1,061
Bank Fees	299	291
Other	483	1,588
Project Expenses	48,630	95,782
<b>Total Expenses</b>	<b>63,847</b>	<b>108,490</b>
<b>Current year Surplus / (Deficit)</b>	<b>11,248</b>	<b>(51,337)</b>

# Assets and Liabilities (Balance Sheet)

Urban Bushland Council WA Inc

As at 31 December 2024

	31 DEC 2024	31 DEC 2023
<b>Assets</b>		
<b>Bank</b>		
Operational and Project Funds	46,917	48,765
Donated Funds	12,414	-
Term Deposits	21,394	20,423
<b>Total Bank</b>	<b>80,725</b>	<b>69,187</b>
Current Assets	350	-
<b>Total Assets</b>	<b>81,075</b>	<b>69,187</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Unearned Revenue	4,897	4,336
Other Payables	1,404	4,004
<b>Total Current Liabilities</b>	<b>6,301</b>	<b>8,341</b>
<b>Total Liabilities</b>	<b>6,301</b>	<b>8,341</b>
<b>Net Assets</b>	<b>74,774</b>	<b>60,847</b>
<b>Equity</b>		
Current Year Earnings	11,248	(51,337)
Retained Earnings and Adjustments	63,526	112,184
<b>Total Equity</b>	<b>74,774</b>	<b>60,847</b>

# Income and Expenses For Projects Active in 2024

Urban Bushland Council WA Inc

For the year ended 31 December 2024

	PROJECT - FOCK - CULTURAL GRANT -COCKBURN	PROJECT - VOLUNTEER GRANT UBC OFF EQUIP (2024)	PROJECT - FOCB - STATE NRM - CSGS23052	PROJECT - FOIT - STATE NRM- CSGS21070	PROJECT - FOIT - STRONGER COMMUNITIES 8 - SCVIIIAP000004	PROJECT - UBC - MURDOCH - KCF	PROJECT - UBC - W/SHOP HONEYMYRTLE	PROJECT - UBC - WETT W/SHOPS	TOTAL
<b>Income Received</b>									
Projects Income	5,000	2,400	41,850	-	-	-	1,795	491	51,536
<b>Total Income Received</b>	<b>5,000</b>	<b>2,400</b>	<b>41,850</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,795</b>	<b>491</b>	<b>51,536</b>
<b>Gross Profit</b>	<b>5,000</b>	<b>2,400</b>	<b>41,850</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,795</b>	<b>491</b>	<b>51,536</b>
<b>Project Expenses to date</b>									
Bank Fees	-	-	-	-	-	-	32	-	32
Project Expenses	-	-	41,115	91	849	10,000	1,764	8,178	61,996
<b>Total Project Expenses to date</b>	<b>-</b>	<b>-</b>	<b>41,115</b>	<b>91</b>	<b>849</b>	<b>10,000</b>	<b>1,795</b>	<b>8,178</b>	<b>62,027</b>
<b>Received and Unspent Funds</b>	<b>5,000</b>	<b>2,400</b>	<b>735</b>	<b>(91)</b>	<b>(849)</b>	<b>(10,000)</b>	<b>-</b>	<b>(7,687)</b>	<b>(10,491)</b>

## 1. Project cost recoveries.

The difference between the total here and the total in the UBC income and expenses summary is project cost recoveries.



**Note 1: Accounting Policies**  
**Urban Bushland Council WA Inc**  
**As at 31 December 2024**

The special financial report was prepared for distribution to the members to fulfil the Executive Committee's financial reporting requirements under the Urban Bushland Council (WA) Inc's constitution and Associations Incorporations Act (WA). The accounting policies used in the preparation of this report, as described below, are consistent with the financial reporting requirements of the Urban Bushland Council (WA) Inc's constitution and with previous years and are, in the opinion of the Executive Committee, appropriate to meet the needs of the members:

(a) the financial report was prepared on a modified accruals basis whereby income membership is recorded in the period it relates to and project income when it is received, and expenses are recorded in the period they relate to.

(b) The requirements of accounting standards and other professional reporting requirements in Australia do not have mandatory applicability to Urban Bushland Council (WA) Inc because it is not a reporting entity.

(c) Goods and Services Tax (GST) is disclosed separately as the net of GST recouped from Australian Taxation Office on acquisition and GST paid to the Australian Taxation Office on supplies.



Certified Practising Accountant

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18/02/2025

## Financial Statement Review - Urban Bushland Council WA Inc

Dear Philip,

The purpose of this correspondence is to formally present our review of the financial statements for the period ending December 31, 2024, with a focus on identifying any material misstatements.

During our review, we have conducted the following procedures:

### Balance Sheet Review

- Verified that the opening balances align with the prior year's closing balances.
- Reconciled bank balances with the bank statements, noting a minor historical variance of \$410.25 in the operating account.
- Confirmed that the interest receivable accrual was received.
- Reviewed GST account balance, ensuring all Business Activity Statements (BAS) were prepared, lodged, and paid, with confirmation from the Australian Taxation Office (ATO) Activity Statement.
- Verified the recognition of unearned revenue related to 2025 membership subscriptions.

### Income & Expenditure Statement Review

- Ensured that income has been recorded in accordance with UBC Accounting Policies (the financial report was prepared on a modified accruals basis whereby income membership is recorded in the period it relates to and project income when it is received and expenses are recorded in the period they relate to)
- Ensured that GST is accurately recorded from (Memberships & project income) and accounted for in the BAS statements.
- Verified that material grant revenue (DPIRD) has been properly classified and is in agreement with the relevant grant agreement.
- Conducted a sample review of expenditure items to confirm accuracy and completeness. This included assessing supporting documentation such as invoices and receipts in Xero and evaluating whether the expenses align with the entity's standard purchasing policies. Additionally, I reviewed a sample of transactions for potential misstatements, duplicates, or unusual entries and ensured the correct GST treatment being recorded.

After conducting a comprehensive review of the financial records and statements provided, I am pleased to report that no material misstatements have been identified. All figures appear to be in alignment with UBC Accounting Policies, and the financial position of your company is accurately represented without discrepancies. Furthermore, no significant issues or irregularities were noted during the review process.

Should you have any questions or require further discussion regarding any aspect of this review, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M Randall', written in a cursive style.

Mona Randall | Managing Director

FCPA (928 7373) | GAICD | BAS Agent (261 33 978) | ASIC Agent (50502)

## Proposed Rule Changes at AGM 2025

### Themes:

1. Ensure compliance with current Designated Gift Recipient status without additional rules or complexity (change from REO to ATO administration)
2. Allow for greater flexibility and reduce the administrative burden embedded in the constitution while focusing on our membership and community engagement.

### Summary Changes:

1. **Remove all references to Gift Fund** and replace with the need for segregated donation accounting. There is no regulatory need for a separate formal gift fund. The need is an accounting requirement for segregated donation funds. Suggestion is to remove the requirement from the Rules.
2. **Remove all references to the need for Financial Audit.** UBC is classified as a small charity by ACNC (annual revenue <\$500,000) and the need for Audit is not a regulatory requirement. Given the size of UBC this should be removed. An audit may still be requested by the management committee at any time.
3. **Remove requirement for new member groups to be approved by a meeting of Member Groups at a General Meeting.** Delays in approving new memberships would be eliminated and the risk of inappropriate admission is considered very small. New members should be expected to present at the next available opportunity to introduce themselves to the UBC membership.
4. **Remove the minimum meeting number requirement.** Meetings would be held as and when needed and may include more flexible formats.
5. **Other Small administrative changes.**

### Specific changes related to the removal of the need for Gift Fund

#	Page Ref	Current Rule (Revision 3 Version 2C) – <a href="#">PUBLISHED</a> on the About page of the website	Proposed Rule Change
1	22	<p><b>PART 9 ESTABLISH AND OPERATE THE URBAN BUSHLAND COUNCIL GIFT FUND</b></p> <p><b>76. Purpose</b>            (1) The Association will establish and maintain a public fund to be called the <b>Urban Bushland Council Gift Fund</b> for the specific purpose of supporting the environmental objectives of the Urban Bushland Council WA as described in the objects. The Fund is established to receive all gifts of money or property for this purpose and will be operated on a not-for-profit basis.</p>	<p><b>PART 9 ESTABLISH AND OPERATE SEPARATE URBAN BUSHLAND COUNCIL DONATION ACCOUNTS</b></p> <p><b>76. Purpose</b>            (1) <b>Separate accounts to appropriately record all gifts of money or property and how these gifts have been used in the pursuit of the Association's objectives.</b></p>

#	Page Ref	Current Rule (Revision 3 Version 2C) – <a href="#">PUBLISHED</a> on the About page of the website	Proposed Rule Change
		(2) Members of the public are invited to donate gifts of money or property to the Fund	(2) <b>These accounts will demonstrate the not-for-project operation of the association as may required the Act, the Australian Tax regulation and The Australian Charities and Not-for-profits Commission.</b>
2		<p><b>77. Bank Account</b> A separate bank account will be established to deposit money donated <b>to the Fund</b>, income derived from donated property, including interest accruing thereon, and to be kept separate from other funds of the Association.</p> <p>(1) The Fund must not receive any other money or property into its account and it must comply with subdivision 30-E of the Income Tax Assessment Act 1997.</p> <p>(2) Receipts are to be issued in the name of the Fund and proper accounting records and procedures are to be kept and used for the Fund.</p>	<p><b>77. Bank Account</b> A separate account will include a separate bank account used to deposit donations and income derived from donated property, including interest accruing thereon, and to be kept separate from other funds of the Association.</p> <p>(1) The separate funds must not receive any other money or property into its account and it must comply with subdivision 30-E of the Income Tax Assessment Act 1997.</p> <p>(2) Donation Receipts may be issued by the association as requested by the donor.</p>
3	23	<p><b>78. Fund Management Committee</b></p> <p>(1) A Management Committee of no fewer than three (3) persons will administer the Fund. The Management Committee will be appointed by the Association's committee. A majority of the Fund's Management Committee members are required to be 'responsible persons' as defined by the Guidelines to the Register of Environmental Organisations.</p> <p>(2) All members of the Fund Management Committee will be appointed for a term of up to three years and may be reappointed for one more (consecutive) term (a total of six years).</p> <p>(3) Fund Management Committee members are subject to rule 40 of these Rules. The Fund Management Committee's role is to consider requests for use of the Gift Fund and to authorize payments that are consistent with the objects of the Fund</p>	<p><b>78. Use of Donations and related Income</b></p> <p>(1) The Association management Committee has the authority and will make all decisions relating to the use of all donated funds and related income.</p> <p>(2) Advice may be sought from relevant expertise as seen fit by the Association Management Committee.</p>

#	Page Ref	Current Rule (Revision 3 Version 2C) – <u>PUBLISHED</u> on the About page of the website	Proposed Rule Change
4	23	<b>81. Wind Up of the fund</b>  In case of the winding-up of the Fund, any surplus assets are to be transferred to another fund or funds with similar objectives and that is/are on the <b>Register of Environmental Organisations</b> .	<b>81. Wind Up of the fund</b>  In case of the winding-up of the Fund, any surplus assets are to be transferred to another Organisation or organisations with similar objectives and <u>that is/are</u> <b>registered charity with the Australian charities and not for profit commission and a deductible gift recipient approved organisation</b> .
5	23	<b>82. Complying with Rules</b> The Association agrees to comply with any rules that the Treasurer and the Minister with responsibility for the environment may make to ensure that gifts made to the fund are only used for its principal purpose.	82. TO BE DELETED
6	23	<b>84. Statistical Information</b> Statistical information requested by the Department on donations to the Fund will be provided within four months of the end of the financial year.	<b>84. Statistical Information</b> Statistical information requested by any relevant regulatory authority on donations to the association will be provided within the required time period.
7	23	<b>85. Audited financial statement for the Association and its public fund</b>  An audited financial statement for the Association and its public fund will be supplied with the annual statistical return. The statement will provide information on the expenditure of public fund monies and the management of public fund assets.	<b>85. Account records for Donation related transactions</b>  All Records will be included within the association annual financial statement and will be supplied with the annual statistical return.
<b>Other Rule Changes for greater flexibility and a lessened administrative burden</b>			
8	3	<b>10. Dealing with membership applications</b>  (7) If after consideration, the committee agrees to recommend the application of a member group, the application will be then referred to a general meeting for acceptance or rejection. (8) The committee must notify the member group of its decision to recommend approval or reject the application as soon as practicable after making the decision.	<b>10. Dealing with membership applications</b>  <b>(7) Delete</b> (to be treated the same as the individual members application)  <b>(8) The committee must notify the member group of its decision approval or reject the application as soon as practicable after making the decision. The new Members to be requested to present to members at the earliest possible general meeting.</b>

#	Page Ref	Current Rule (Revision 3 Version 2C) – <u>PUBLISHED</u> on the About page of the website	Proposed Rule Change
9	4	<b>11. Becoming a member</b> An applicant for membership of the Association becomes a member when — (a) <b>a general meeting accepts a group’s application;</b> (b) an individual’s application is accepted by the committee; (c) and the applicant pays any membership fees payable to the Association under rule 15.	<b>11. Becoming a member</b> An applicant for membership of the Association becomes a member when — (a) an application is accepted by the committee; (b) and the applicant pays any membership fees payable to the Association under rule 15.
10	10	<b>33. Treasurer</b> The treasurer has the following duties — (g) <b>providing any assistance required by an auditor or reviewer conducting an audit or review of the Association’s financial statements or financial report under Part 5 Division 5 of the Act;</b>	<b>33. Treasurer</b> The treasurer has the following duties — (g) Remove(g)
11	15	<b>53. Annual general meeting</b> (3) The ordinary business of the annual general meeting is as follows— (b) to receive and consider — (iii) <b>if required to be presented for consideration under Part 5 of the Act, a copy of the report of the review or auditor’s report on the financial statements or financial report;</b> (d) if applicable, <b>to appoint or remove a reviewer or auditor of the Association in accordance with the Act;</b>	<b>53. Annual general meeting</b> Remove 53.3.b.iii Remove 53.3.d.
12	19	<b>63. Minutes of general meeting</b> (3) In addition, the minutes of each annual general meeting must record — (d) any report of the review or auditor’s report on the financial statements or financial report presented at the meeting, as referred to in rule 53(3)(b)(iii)	<b>63. Minutes of general meeting</b> Remove 63 (3) (d)

#	Page Ref	Current Rule (Revision 3 Version 2C) – <u>PUBLISHED</u> on the About page of the website	Proposed Rule Change
13		<b>66. Financial statements and financial reports</b> (2) Those requirements include — (c) if required, the presentation to the annual general meeting of the copy of the report of the review or auditor's report, as applicable, on the financial statements or financial report.	<b>66. Financial statements and financial reports</b>  Remove 66 (2) (c)
14		<b>67 By- laws</b> (2) (2) By-laws may — (c) impose requirements relating to the financial reporting and financial accountability of the Association and the auditing of the Association's accounts; and	<b>67 By- laws</b> Note no changes to Auditing clause here
15		<b>55. Notice of general meetings</b> (1) The committee shall convene <b>at least 4</b> general meetings during the financial year. The secretary or, in the case of a special general meeting convened under rule 54(5), the members convening the meeting, must give to each member in writing — (a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or (b) at least 14 days' notice of a general meeting in any other case	<b>55. Notice of general meetings</b> (1) The committee shall convene general meetings during the year <b>to enable appropriate member communication and</b> engagement. The secretary or, in the case of a special general meeting convened under rule 54(5), the members convening the meeting, must give to each member in writing — (a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or (b) at least 14 days' notice of a general meeting in any other case.
16	19	<b>65. Control of funds</b> (4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by: (a) two committee members; or (b) one committee member and a person authorised by the committee.	<b>65. Control of funds</b> (4) <b>All payments regardless of form</b> (for example cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association) must be signed by: (a) two committee members; or (b) one committee member and a person authorised by the committee.
17	19	(5) All funds of the Association must be deposited into the Association's <b>saccount within 10 working days after their receipt.</b>	(5) All funds of the Association must be deposited into the Association's account on a <b>timely basis after their receipt.</b>