



ANNUAL GENERAL MEETING 2026 AGENDA

Tuesday 3 March 2026, 6.30pm At City West Lotteries House 2 Delhi Street West Perth

Zoom: <https://us06web.zoom.us/j/86446768072?pwd=nmjsWmUOK6I4t2gzcFLb4nKoRKG7tM.1>

Meeting ID: 864 4676 8072; Passcode: 962129

If you intend to join via Zoom, please send a courtesy e-mail to ubc@bushlandperth.org.au so that we can include you in the attendance list.

1. Welcome, Acknowledgement of Country, present and apologies.

Housekeeping including explaining voting.

2. Minutes of AGM held 4 March 2025: For acceptance. Attached

Note only financial member groups have voting rights. Each member group has one vote.

3. Chairperson's Report for 2025: Christine Richardson

Copies of the Report will be available from the website in advance of the meeting. **For acceptance.**

4. Treasurer's Report for 2025: Philip Thomas.

Copies of the financial statements of the Association for the preceding financial year are **attached. For acceptance.**

5. Election of Committee and office holders: Returning Officer: Colma Keating.

The Secretary received the following nominations by the closing date of 10 February 2026.

Office holders

- Chairperson: Christine Richardson nominated by Friends of Coolbinia Bushland.
- Deputy Chairperson: Heidi Hardisty nominated by Friends of Lake Claremont Inc
- Treasurer: Philip Thomas nominated by Friends of Moore River Estuary
- Secretary: April Small nominated by Friends of Inglewood Triangle.

Committee:

- Sue Conlan nominated by Friends of Mosman Park Bushland
- Elizabeth Eaton nominated by Friends of Mosman Park Bushland
- Oscar Jones nominated by Friends of Mosman Park Bushland
- James Mumme nominated by Friends of Point Peron
- Marg Owen nominated by Friends of Underwood Avenue Bushland Inc.

The Returning Officer will declare these nominations elected to their respective positions.

6. Other business

7. Close AGM.

UBC STRATEGIC PLAN 2026 - 2030

In September 2025 we asked our members for feedback on future priorities and then followed that up with further discussions. We have now consolidated our early thinking into key priority areas and would like your help in either confirming or further refining those goals.

UBC SOCIAL MEDIA PLAN

Hear about our new social media strategy developed by committee member Oscar Jones and implemented with the assistance of university student volunteers.



Annual General Meeting 6.30pm Tuesday 4 March 2025 at City West Lottery House

2025 AGM MINUTES

Speaker: Daniel Jan Martin – The Beeliar Group – Professors for Environmental Responsibility

3.01 Present: The AGM was very well attended with 56 attending. (48 in the room and 8 on Zoom)

There were 40 financial groups who could vote. The Groups who could vote were:

Baigup Wetlands Interest Group
Bushmead Conservation Cobbers (ZOOM)
Canning River Residents Env. Protection Assn
Cockburn Community Wildlife Corridor
Friends of Bold Park Bushland
Friends of Brixton Street Wetlands
Friends of Coolbina Bushland
Friends of Duncraig Library Bushland
Friends of Erindale Road Bushland
Friends of Forrestdale (Inc)
Friends of Hepburn and Pinnaroo Bushland (ZOOM)
Friends of Hillarys and Kallaroo Foreshore
Friends of Inglewood Triangle
Friends of Jirdarup Bushland
Friends of Kings Park
Friends of Lake Claremont
Friends of Landsdale Park
Friends of Manning Park Ridge
Friends of Moore River Estuary
Friends of Mosman Parks
Friends of North Ocean Reef - Iluka Foreshore
Friends of Point Peron (ZOOM)
Friends of Star Swamp Bushland (Inc)
Friends of Trigg Beach
Friends of Trigg Bushland (Inc)
Friends of Underwood Avenue Bushland (Inc)
Joondalup Community Coast Care Forum
Melon Hill Bushland Group
Mullaloo Beach Community Group
Peel Preservation Group
Quinns Rocks Environment Group
Save Beeliar Wetlands
Stirling Natural Environment Coastcare (Inc)
Swan Estuary Reserves Action Group (Inc)
The Wetlands Centre Cockburn
WA Naturalists' Club (Inc) (ZOOM)
Waterbird Conservation Group (Inc)
Wetlands Conservation Society
Wildflower Society of WA (Inc)

Wildflower Society of WA (Inc) – Murdoch Branch
Wildflower Society of WA (Inc) – Northern Suburbs Branch

People participating were:

Alan Hill; Ashe Murray; Catherine Taus; Christine Curry; Christine Richardson; Colma Keating; Daniel Jan Martin (PRESENTER); Danielle Brady; David Wake; Diana Corbyn; Diane Matthews; Don Poynton; Elizabeth Eaton; Felicity Bairstow; Fiona Audcent-Ross (ZOOM); Gay Reid; Grecian Sandwell; Heidi Hardisty; Helen Carter; Helen Riley (ZOOM); Jacq Greenwood; James Mumme OAM (ZOOM); Jennie Connolly; Joan Sharpe; Kit Wignall; Lesley Shaw; Lesley van Schoubroeck; Linda Johnson; Margaret Matthews; Marg Owen OAM; Marie Giorgi; Marilyn Zakrevsky; Mark Cliff (ZOOM); Mary Gray OAM; Mitch Polain; Oscar Jones; Paul Desmond; Penny Lee; Philip Thomas; Ralph Henderson (ZOOM); Rob Greenwood; Rob Sharpe; Robyn Colledge; Robyn Devenish; Robyn Murphy; Rosita D'Adamo; Sally Marsh; Sharon Mcarthur (ZOOM); Stephen Johnston; Steve Gates; Steve Lofthouse; Sue Campbell; Sue Conlan; Tracy Evans (ZOOM); Trevor Drummond; Wendy Morris (ZOOM).

Apologies: Carolyn Bloye, Chris Allbeury OAM, Eddy Wajon, Vicki Caulfield.

3.02 Welcome and Acknowledgement of Country and respect to Elders was given by Chair, Christine Richardson.

3.03 Minutes of AGM held 5th March 2024.

Moved for acceptance by Chair Christine Richardson, seconded Don Poynton. Agreement was unanimous.

3.04 Chairperson's Report for 2024 was given by Christine Richardson. The focus was on highlights and acknowledgment of contributions to UBC operations.

The Chairperson's PowerPoint address touched on:

- Defend WA's Nature and Nature Alliance with CCWA
- Workshops delivered:
 - i. *Perth's Coastal Karst Limestone Ecosystems and Honey Myrtle Shrublands*
 - ii. *Advocacy Skills Workshop*
 - iii. *Protecting places we love* mini workshop
- Major submissions
- Advocacy and campaigning
- Memberships
- Our people

Copies of the full Report were and are available on the UBC website.

(<https://www.bushlandperth.org.au/resources/annual-reports/>).

The Chairperson's 2024 Report was moved by Christine Richardson for acceptance, seconded Heidi Hardisty. Agreement was unanimous.

3.05 Presentation of the 2024 Financial Report was given by Treasurer Philip Thomas: Copies of the financial statements of the Association for the preceding year plus the Financial Statement Review by Back Office Works were included in hard copy of agenda pages and were available on the UBC website and seen from the Power Point presentation.

The Financial Results Highlights were:

- Maintaining a solid financial position. Small surplus before projects was \$8,342 vs \$1,027 in 2023.
- All projects delivered within funding.

- Thanks to everyone who donated last year, this really helps. Total donations including direct expense support was \$16,000 in 2024.
- The cost of living is affecting us with increases in accommodation costs and insurances.
- Small reminder for the 15 groups that have not renewed yet. 81 groups have renewed as of early February (and over 100 individual members)

The Financial Results: UBC’s 2024 financial records have been reviewed by the Independent Auditor appointed at the 2024 AGM. The Independent Auditor reports:

After conducting a comprehensive review of the financial records and statements provided, I am pleased to report that no material misstatements have been identified. All figures appear to be in alignment with UBC Accounting Policies, and the financial position of your company is accurately represented without discrepancies. Furthermore, no significant issues or irregularities were noted during the review process.

UBC Bank Signatories: the Treasurer recommended that the 4 office holders be signatories for the UBC Bendigo Bank account. The office holders are Chairperson Urban Bushland Council WA Inc, Deputy Chairperson Urban Bushland Council WA Inc, Secretary Urban Bushland Council WA Inc, and Treasurer Urban bushland Council WA Inc. All signatories need to be able to access net banking.

Philip Thomas moved that the Bendigo Bank signatories proposal (Chairperson, Vice Chairperson, Treasurer, Secretary) be accepted, seconded Penny Lee. Agreement was unanimous.

Philip Thomas moved that the Treasurer’s Report be accepted, seconded Trevor Drummond. Agreement was unanimous.

3.06 Proposed changes to the UBC rules

These proposed changes were sent out to members 21 days before the AGM via email with links to files on the UBC website. The schedule is attached to the Minutes.

The two themes were to (i) ‘ensure compliance with current Designated Gift Recipient status without additional rules or complexity (change from Register of Environmental Organisations to ATO administration)’; and (ii) ‘Allow for greater flexibility and reduce the administrative burden embedded in the constitution while focusing on our membership and community engagement.’

Proposed changes to UBC rules - Gift Fund Related

Specific changes related to the management of the Gift Fund in a way that complied with ATO requirements. It was proposed that a single vote be held for the 7 changes relating to the Gift Fund.

Philip Thomas moved these changes, seconded Sue Campbell. Approved unanimously

Proposed changes to UBC Rules – More flexibility, less administration

Remove requirement to have an Audit. The 2023 audit cost around 10% of UBC’s annual revenue. If an audit is deemed appropriate in coming years, that can still happen. It was proposed that a single vote be held to deal with the 6 changes relating to ‘Audit’ and ‘Control of Funds’

Philip Thomas moved this proposal, seconded Felicity Bairstow. Approved unanimously.

Proposed changes to UBC rules - Membership Applications and Becoming a Member

The Chair, Christine Richardson spoke to these changes. They would reduce the administrative burden and allow more focus on our membership and community engagement. The proposed changes elicited some discussion, including a suggestion that the consequences of their implementation be reviewed after 12 months. Members were reminded that we want to welcome new groups in a timely manner.

It was proposed that a single vote be held for the two changes relating to membership.

The two changes were proposed for acceptance by the Chairperson (Christine Richardson), seconded Trevor Drummond, agreed unanimously.

Notice of general meetings

There was discussion on this proposed change and ideas presented, including a suggestion that the consequences of their implementation be reviewed after 12 months.

The Chairperson, Christine Richardson, moved that we agree to these changes, seconded Diana Corbyn, Accepted unanimously.

UBC Financial Review process: The Treasurer noted that given the Rule Changes were adopted at this meeting, then an auditor/reviewer would not be required in 2025.

3.07 Trevor Drummond, the Returning Officer, was introduced to run the election of UBC officers and committee.

Nominations were received for all Committee positions, except for secretary. From the floor and on Zoom, there was no volunteer for the role of secretary, so this position remains open. The audience was advised that if anyone feels they might be willing to become secretary, he or she can approach Christine Richardson. The following table shows the office holders and committee elected with the secretary position not filled.

Under Rule 36 (3) the Returning Officer declared

- Christine Richardson elected to the position of Chairperson
- Heidi Hardisty elected to the position of Deputy Chairperson and
- Philip Thomas elected to position of treasurer.

Under Rule 27(1), the Returning Officer declared Sue Conlan, Elizabeth Eaton, Oscar Jones, James Mumme OAM and Marg Owen Committee member applicants elected as committee members.

The Returning Officer Trevor Drummond was thanked.

Note: The bank account signatories for 2025 will be Christine Richardson, Philip Thomas and Heidi Hardisty.

3.08 At 7.25pm, Guest Speaker – Daniel Jan Martin, Lecturer in Landscape Architecture at UWA, was introduced. His talk was entitled *‘Creating the Yule Brook Regional Park – from Lesmurdie Falls, along the Yule Brook beside the Greater Brixton Street Wetlands and into the Canning River.’*

This was a fascinating talk. Daniel’s summation of the complicated processes of planning generally and relating to the MKSEA, and his depiction of the hydrology from Lesmurdie Falls along the Yule Brook beside the Greater Brixton Street Wetlands and into the Canning River was amazing. Daniel’s talk was greatly appreciated by the audience.

Daniel was thanked.

He then drew the two door prizes. One prize –the book ‘Growing Locals’ by Robert Powell and Jane Emberton was donated by Mary Gray, and the second was a framed photograph of a painting done by Robyn Colledge’s sister, donated by Robyn Colledge



**PRESENTATION OF THE 2025 FINANCIAL RESULTS
ANNUAL GENERAL MEETING – 3 MARCH 2025
PHILIP THOMAS - TREASURER**

The report is attached to the Agenda posted on the UBC website.

FINANCIAL RESULTS FOR 2025



Highlights

1. **UBC's reported surplus of around \$10,847**, thanks to the ongoing cash donations of around \$7,000, expense reductions and a Volunteer grant that supports specific operating costs. (2024 - \$11,247).
2. **The surplus, after removing the impact of projects, is down \$4,000** from \$8,000 in 2024.
3. **Balance Sheet remains robust** with a total available net assets now \$50,575 (available after adjusting for project funds received and "safety" reserve) (2024 - \$42,515)
4. **2025 Membership fees are down slightly** due to a few group members disbanding or none renewing.
5. **The number of Auspiced projects is down**, resulting in reduction in administration cost sharing with projects.
6. **Change in accounting for Donations in 2025**, previously certain indirect donations were recorded as reductions in Rent. From January 2025 these are now recorded as Donations. The 2024 space related costs would have been reported as \$8,758 (reported \$5,482) and similarly 2024 donations would have been reported as \$15,755 (Actually reported \$12,479).

FINANCIAL SUMMARY 2025



Income and Expense Statement		
For the year ended 31 December 2025		
Account	2025	2024
Income		
Memberships	9,154	9,467
Donations	11,889	12,479
Interest Income	980	1,413
Other Operations Revenue	59	200
Projects Income	34,288	51,536
Total Income	56,370	75,095
Expenses		
Space Related Costs (3)	10,954	5,482
Accounting and Audit	1,104	4,023
Systems and Computers	2,346	3,299
Insurance	1,060	1,632
Bank Fees	273	299
Other	4,915	483
Project Expenses	24,845	48,630
Total Expenses	45,498	63,848
Current year Surplus / (Deficit) (1) & (2)	10,872	11,247

1. On going cash donations of around \$7,000, expense reductions and a Volunteer grant that supports specific operating costs. (2024 - \$11,247).
2. The surplus, after removing the impact of projects, is down \$4,000 from \$8,000 in 2024.
3. Change in accounting for Donations in 2025, increasing reported space costs and donations.

FINANCIAL SUMMARY 2025



Assets and Liabilities (Balance Sheet)

As at 31 December 2025

Account	31 Dec 2025	31 Dec 2024
Assets		
Bank		
Operational and Project Funds	49,089	46,917
Donated Funds	19,291	12,414
Term Deposits	22,257	21,394
Total Bank	90,637	80,725
Current Assets	310	350
Total Assets	90,947	81,075
Liabilities		
Current Liabilities		
Unearned Revenue	4,791	4,897
Other Payables	511	1,405
Total Current Liabilities	5,302	6,302
Total Liabilities	5,302	6,302
Net Assets	85,646	74,774
Equity		
Current Year Earnings	10,872	11,247
Retained Earnings and Adjustments	74,774	63,526
Total Equity	85,646	74,774

1. Balance Sheet remains robust with a total available net assets now \$50,575 (available after adjusting for project funds received and "safety" reserve) (2024 - \$42,515)